



# دي بي اس - المدرسة الهندية الحديثة DPS - MODERN INDIAN SCHOOL

## Steps to pay the fees online using DPS-MIS's 'PAYMENT GATEWAY'?



### The New Convenience

- The convenience of paying fee sitting at home/ office
- The convenience to see the outstanding amount at any point of time
- The convenience of printing fee receipts any time

# THE PROCESS...

- All parents of the school have a secure ID/ password on the school portal [www.dpsmisdoha.com](http://www.dpsmisdoha.com)
- Using the login id/ password parents get to see the outstanding amount for their ward
- The parents can't modify the amount to be paid
- They proceed to the DOHA BANK / CBQ BANK secure payment gateway to make the payment
- On successful payment the confirmation is provided to the parent
- The data received from the bank is downloaded to the school's accounts system – which is used in the school for fee collection
- The data is synchronized and a receipt number is assigned
- Subsequently the receipt is sent to the parent ID and made available after 4 hours under their login ID

# STEP 1 – LOGIN WITH YOUR PARENTAL USER ID / PASSWORD

The image shows a screenshot of the DPS - Modern Indian School website. The header features the school's logo on the left, the name "DPS - MODERN INDIAN SCHOOL DOHA QATAR" in the center, and "ISO 9001 - 2008 Certified" on the right. A navigation menu includes "About Us", "DPS Way", "DPS-MIS Facilities", "Parent Corner", "Student Corner", "Alumni", and "Login".

On the left side, there is a vertical menu with icons and text for "Register for Admission", "Bus Information", "Notice & Circular", "Photo Gallery", and "Web Magazine".

The main content area displays a news item titled "DPS-MIS STUDENTS SHINE AT TAC-Q 2015" with a sub-headline "Students of DPS-MIS received awards at the annual Toastmaster Conference TAC-Q 2014 recently." Below this is a large photograph of students in school uniforms holding certificates.

A white modal window titled "USER LOGIN" is centered over the page. It contains the following elements:

- A label "User Name" above a text input field containing the text "Username".
- A label "Password" above a text input field containing the text "Password".
- A link labeled "Forgot Password" below the password field.
- Two buttons at the bottom: "LOGIN" and "CANCEL".

At the bottom of the website, there are three sections: "Principal's Message", "Welcome to DPS-MIS", and "Urgent Information".



# STEP 2 : CLICK ON – ‘SECURE ONLINE FEE PAYMENT’

The screenshot shows a parent dashboard with the following elements:

- Header:** "Parents", "Welcome Dashboard", "Thursday, August 29, 2014 12:12:17 PM", "Last Login on: 29 Aug 2014 9:40:23:13".
- Navigation Bar:** "Assignment", "--Select Month--", "Time Table".
- Left Sidebar (Dark Red):**
  - Parents (Child)
  - Academic
  - Administration
  - Counselor's Corner
  - Communication
  - Webzine
  - Services
  - Aids
  - Activity
  - [Apply for Permitted Leave](#)
  - [Welcome Page New](#)
  - [Signing Out](#)
- Main Content Area:**
  - Library:** Book Return Date. Fields: Acc. No., Book Name, Ret. Date. [View More](#)
  - Counselor's Corner:** Queries. [Add Query](#), [View Open](#), [View Reply \(New\)](#)
  - Old Exam Papers:** Queries. [Download Center](#), [User Manual](#). Includes a "Select Session" dropdown.
  - Useful Links:** [Download Center](#), [User Manual](#)
  - Secure Online Fee Payment:** (Circled in yellow) with an icon of a person at a computer.
  - Attendance:** Select Month: Select. Fields: No. of Working Days, No. of Days Present.
  - Online Forms:** [PTA Enquiry](#), [Apply for Permitted Leave](#)
- Footer:** "POWERED BY IYCWORLD"

# STEP 3 : SELECT- 'SESSION, TERM AND CLICK ON SHOW

 Parents

- Home (Child)
- Academic
- Administration
- Counselor's Corner
- Communication
- Webzine
- Services
- Aids
- Activity
- [Apply for Permitted Leave](#)
- [Welcome Page New](#)
- [Signing Out](#)

POWERED BY  
**IYC WORLD**

**Session** 2014-2015 **Term** 2ND-AUG-SEP-OCT-NOV **SHOW**

1ST-APR-MAY-JUN-JUL  
2ND-AUG-SEP-OCT-NOV

**FEE BILL** **DATE:** 30/08/2014

**NAME OF STUDENT :** DR. JAYANTH RAO  
**FATHER'S NAME :** SUNDAR SUNDARARAJAN  
**SCHOOL DUES FOR:** Academic Year - 2014-2015  
for 2ND-AUG-SEP-OCT-NOV  
(August-2014 to November-2014)

**CLASS:** 01 F  
**ADM. No.:** 255

Sl. No.	PARTICULARS	AMOUNT (QAR)
1.	TUITION FEE	3,560.00
2.	TUITION FEE ARREARS(TERM-I)-(2014-15)	200.00
		<hr/>
		3,760.00

**UNDERTAKING**

This facility to pay fee online, through Payment Gateway, is an optional facility.  
To exercise this option you would need to pay a service charge.

# STEP 4 : SELECT ANY METHOD OF PAYMENT



Parents

Parents (Child)

- Academic
- Administration
- Counselor's Corner
- Communication
- Webzine
- Services
- Aids
- Activity
- [Apply for Permitted Leave](#)
- [Welcome Page New](#)
- [Signing Out](#)

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## FEE BILL

Session

Term

3,760.00

### UNDERTAKING

This facility to pay fee online, through Payment Gateway, is an optional facility.

To exercise this option you would need to pay a service charge.

Please proceed with the payment only if you do not object to the payment of this optional online payment service charge.

The amount of service charge to be paid would appear in the next page after you click on the 'Proceed' button.

Click on the 'I Accept' check box and click on the button 'Proceed' to move to the page to make the payment.

I Accept

(DB - Bank Service Charge 1.95%)

(CBQ - Bank Service Charge 1.95%)

# STEP 5 : VIEW AND VERIFY THE TOTAL AMOUNT WITH THE BANK SERVICE CHARGE AND CLICK ON PROCEED



Parents

PROFESSOR (Child)

- Academic
- Administration
- Counselor's Corner
- Communication
- Webzine
- Services
- Aids
- Activity
- [Apply for Permitted Leave](#)
- [Welcome Page New](#)
- [Signing Out](#)

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## FEE BILL

Session  Term

### Payment Details

Student Name	DEVIKUNJA DATTA
Adm. No	2585
Session	2014-2015
For Installment	2ND-AUG-SEP-OCT-NOV
Fee Amount	QAR 3,760.00
Service Charge for Optional Online Payment	QAR 73.32
<b>Total Amount to Pay</b>	<b>QAR 3,833.32</b>



# STEP 6 :

# INPUT THE CREDIT CARD OR DEBIT CARD DETAILS AND CLICK ON PAY

Parents

Session 2014-2015 Term 2ND-AUG-SEP-OCT-NOV SHOW

FEE BILL

بنك الدوحة  
DOHA BANK

Merchant name: DPS MODERN INDIAN SCHOOL



### Enter your card details

**VISA:** You have chosen VISA as your method of payment. Please enter your card details into the form below and click "pay" to complete your purchase.

Card Number

Expiry Date  /  month/year

Security Code  The 3 digits after the card number on the signature panel of your card.



Purchase Amount  QAR 3,833.32

Verified by  
**VISA**

I hereby authorise the debit to my VISA Account in favour of DPS MODERN INDIAN SCHOOL



# IF THE PAYMENT IS SUCCESSFUL – YOU WILL SEE A RECEIPT

The screenshot shows a web interface for 'DPS MIS DOHA' with a yellow sidebar on the left and a main content area. The sidebar contains a 'Parents' header and a list of navigation items: Academic, Administration (with sub-items Progress Report, Student Info Sheet, and Online Fee Payment), Communication, Webzine, Services, Aids, Activity, Welcome Page, and Signing Out. At the bottom of the sidebar is the 'POWERED BY IYC WORLD' logo. The main content area has a 'FEE BILL' header with 'Session 2011-2012' and 'Term 2ND-AUG-SEP-OCT-NOV' selected, and a 'SHOW' button. Below this is a large grey box with 'DPS MIS DOHA' on the left and 'Online Fees Payment' on the right. The receipt details are as follows:

Transaction Reference:	5:
Order Information:	Fee Payment:
Amount:	0.00
Payment Status:	Transaction Successful
Message:	Approved
Receipt Number:	12:
Transaction Number:	2:
Bank Authorization ID:	00:
Batch Number:	20 7
Card Type:	VC

The payment will reflect in the school accounts in 48 hours. You can verify the same after 48 hours.

At the bottom right of the page, there is a zoom level indicator showing '100%'.



# دي بي اس - المدرسة الهندية الحديثة

## DPS - MODERN INDIAN SCHOOL



Thank You.

In case of further query – Feel free to mail us at

- [info@dpsmisdoha.com](mailto:info@dpsmisdoha.com) – IT Dept.
- [accounts@dpsmisdoha.com](mailto:accounts@dpsmisdoha.com) – Accounts Dept.
- [principal@dpsmisdoha.com](mailto:principal@dpsmisdoha.com) -Principal

