



Transport Policy

Guidelines for Bus Students through their Parents

1. The students are expected to wear their bus/ID cards regularly.
2. At the time of boarding, please ensure that your child does not move towards the bus until it comes to a complete stand still.
3. Parents are requested and responsible to bring their wards to the bus pick-up point in time and make provision to receive them in time, at the time of Drop-off.
4. School buses will bring students back to school in case parent is not there to receive students in their respective stop.
5. Students are not allowed to stand or run in the bus while travelling.
6. Chewing gum is not allowed while travelling in the school bus.
7. Changes in Pick-up or Drop-off points will be accepted only on prior written permission. Kindly send a note to the administrative office.
8. The school holds the right to request students not to use the transport in case of misbehavior in the bus. Use of foul language will be treated as a serious misconduct.
9. Instructions by the Teachers travelling in the bus should be strictly followed.
10. The bus attendants and the drivers are fully authorized to guide your child inside the bus as well as report to the school office if your child is not following the above guidelines. The school will not allow such students to travel in the bus.

Fees

Transport facility is an optional service provided by DPS-MIS.

1. DPS-MIS charging transport fees by term
2. If a student has attended even a day of an academic session and wishes to withdraw transport fees for that term will not refunded.
3. Transport fees will not adjust in case of change in location [zone] till the term ends

Tem 1	Term II	Term III
April – June	September – November	December – March

I acknowledge that i have read and agreed to the above terms and conditions

**DPS - Modern Indian School LLC****NEW BUS – TRANSPORT REQUISITION FORM**DATE:

D	D	/	M	M	/	Y	Y	Y	Y
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ADMISSION NO.

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STUDENT NAME

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CLASS & DIV

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PARENTS INFORMATION

NAME OF THE PARENT			
CONTACT DETAILS	[MOB]:	[RES.]:	[OFFICE]:
SIGNATURE			

Transport facility would be provided at the discretion of the school. School would extend this facility only to the areas in which the buses of the school ply. It would be the responsibility of the parents to drop/ pickup the child from the specified bus pickup/ drop point.

LOCATION INFORMATION

VILLA / FLAT NO.		STREET NO. & NAME	
LANDMARKS (IF ANY)			
CITY			
SUMMARY OF THE LOCATION			

LOCATION MAP (KINDLY EXPLAIN TO THE TRANSPORT DEPARTMENT FOR THE SAFETY OF THE CHILD)

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TRANSPORT POLICY – NEW TRANSPORT

Please Note: If parents would like to avail the school transport facility for your ward from the new academic year 2021-2022, you are requested to fill and forward the given transport form on or before 15th March, 2021.

Transport will be provided only to those who confirm before 15th March, 2021 otherwise it will be subject to the availability of transport from the contractor.

OFFICIAL USE

FEE PAID TO ACCOUNTS	<table border="1"><tr><td></td></tr></table>		FEE RECEIPT NO.	<table border="1"><tr><td></td></tr></table>										
FEE PAYMENT DATE	<table border="1"><tr><td>D</td><td>D</td><td>/</td><td>M</td><td>M</td><td>/</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	/	M	M	/	Y	Y	Y	Y	SIGNATURE OF ACCOUNTANT	<table border="1"><tr><td></td></tr></table>	
D	D	/	M	M	/	Y	Y	Y	Y					

NAME OF THE DRIVER			
DRIVER CONTACT NO		NEW BUS NO.	
PREPARED BY / DATE		SIGNATURE & DATE	

Please Note: Transport Department must inform the Bus/ Drivers details to the requested person.